



NOTICE TO PROCEED

16 June 2023

Date

ZURBANO PUBLISHING & PRINTING CORP.

1417 Vito Cruz Extn.,
San Antonio, Makati City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply, Delivery, and Printing of Brochure: Republic Act 11313 or the Safe Spaces Act** for the **Department of Social Welfare and Development** under **Purchase Request No. 100-23-02-301**, covered by **Purchase Order No. 23-05-0240** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: **AUGUSTO B. BALBUENA JR.**
Authorized Representative
**ZURBANO PUBLISHING &
PRINTING CORP.**

Date: 6-16-23